

Minutes of the Executive Committee
Monday, May 15, 2006

Chair Dwyer called the meeting to order at 8:33 a.m. and led the committee in the Pledge of Allegiance.

Present: County Board Supervisors Jim Dwyer (Chair), Jim Behrend, Pat Haukohl, Ken Herro, Duane Paulson, Bill Mitchell, Bonnie Morris. Herro arrived at 10:40 a.m.

Also Present: President of the Waukesha County Bar Association Eric Love, UW-Extension Director Marcia Jante, Risk Management Administrator Laura Stauffer, Supervisor Rodell Singert, Judge Michael Bohren, Clerk of Courts Carolyn Evenson, Financial Analyst Lindsay Johnson, Buildings Operations Manager Mark Keckeisen, Inspector Bob Johannik, Sheriff Dan Trawicki, Chief of Staff Allison Bussler, Chief of Staff Lee Esler, Office Services Coordinator Windy Jicha, District Court Administrator Mike Niemon, Tom Oberhaus, Chair of the Waukesha County Fair Bob Stigler, Bob Bartholomew, Randy Craig, Dave Morris, Jim Renn.

Public Comment

Love said he would like attorneys to be an exception to the Courthouse/Administration Center security ordinance. He would like a system allows attorneys quicker and easier access to the building similar to the purchased access cards used in Milwaukee County. He is willing to work with the county to develop such a system.

Correspondence

Dwyer distributed and reviewed the list of correspondence. He said Supervisors should request copies of listed items from Jicha.

Meeting Approvals

MOTION: Haukohl moved, Behrend second, to approve attendance at the WCEDC annual meeting on May 11, 2006. Motion carried 6-0.

Committee Welcome and Opening Remarks by County Board Chair

Dwyer thanked committee members for the time and effort they will invest to make this a successful board year.

Discuss and Consider Ordinance 161-O-008: Amend Waukesha County Code Of Ordinances To Establish Courthouse And Administration Center Facility Screening

Stauffer gave a brief background on Courthouse and Administration Center security. This ordinance proposes one public and two employee entrances to the Courthouse and Administration Center. The public will enter through main entrance of the Courthouse. Employees would enter through the public entrance of the Courthouse or through the main entrance of the Administration Center.

Haukohl asked if door three would remain available to employees? Stauffer said no. Employee access is limited for the integrity of the system because the fewer entryways the better. There are also concerns about the visibility of door three to citizens. Haukohl asked have there been any problems with people coming into the building at door three? If door three were to remain open to employees there could be policy in place to eliminate specific employee access if employees don't follow the security rules.

Stauffer said door 35 of the Administration Center would have a civilian monitoring staff and redirecting public to the main Courthouse entrance. Eventually hardware will be installed to handle tailgating. Employees primarily use the parking lot near door 35 so there should be limited public trying to gain

entrance there. Dwyer said screening at multiple entrances is cost prohibitive but there may be a time when employees have to go through screening.

Haukohl said she wants to know what the committee is voting on because the ordinance doesn't explain exactly what will happen. Bohren said the ordinance gives the County Executive authority to implement the plan. The County Executive or his designee approves all exemptions. Both state and county employees would have card access. The only current exemption is to allow judges and commissioners to enter through door six.

Mitchell asked if the only exemption is for judges? Bohren said yes. Dwyer said too many exemptions compromise security.

Dwyer asked if there is a fire will the alarmed doors be programmed to open instantly? Keckeisen said if there is a fire alarm, he believes the doors will unlock with a three second delay. If a person tries to exit through an alarmed door when there is no fire, an alarm will sound, the Sheriff's Department will be notified and someone will be dispatched to the site. The Sheriff's Department will have to hire additional staff to handle the new security requirements.

MOTION: Morris moved, Mitchell second, to approve Ordinance 161-O-008.

Dwyer read Herro's amendment because Herro was unable to attend the meeting for this item. The amendment read as follows: BE IT FURTHER ORDAINED that the Waukesha County Code provisions created by this ordinance shall sunset on August 1, 2007, unless made permanent by a subsequent ordinance adopted by the Waukesha County Board of Supervisors.

Behrend said the sunset date should be further out to give the program a chance to work. Haukohl suggested changing the sunset date to December 31, 2007.

MOTION: Paulson moved, Haukohl second, to amend Ordinance 161-O-008 by adding the following language: BE IT FURTHER ORDAINED that the Waukesha County Code provisions created by this ordinance shall sunset on December 31, 2007, unless made permanent by a subsequent ordinance adopted by the Waukesha County Board of Supervisors.

Mitchell said he's concerned that the program will be in place, not being followed and that not being communicated to the Board. He would like to have a voice to comment on how the program is working.

Morris said she would like the County Executive to notify the Judiciary Committee when he gives access exceptions. Trawicki said the only exception he can foresee is housekeeping employees and cafeteria staff. Keckeisen said second shift housekeeping and cafeteria staff starting at 5 a.m. would be given exemptions. These people are not county employees but will be given access for business purposes.

Behrend said his concern is the productivity of employees. How will the program work IT with staff or smokers? Stauffer said smokers could use the courtyard between the Courthouse and Administration Center. Keckeisen said some the staff he knows will have special access are the Clerk of Courts office staff accessing the jail and Children's Center and some Public Works and IT staff. The plan has to work with our business functions.

Esler stated that the ordinance is a change to the County Code and is structured without multiple "ordained" paragraphs. Therefore it is better to amend the effective date in "section 3" to add the

following: “ and shall sunset on December 31, 2007 unless sunset day is rescinded.” Paulson, with the consent of Haukohl, withdrew their motion and moved and seconded to amend as stated by Esler.

On the amendment: Motion carried 6-0.

Esler asked when will the plan be fully implemented? Do employee identification cards need to be reissued? Keckeisen said he could change employee access through the computer so cards don't need to be reissued. He needs six weeks to complete final modifications so he is estimating the plan will be running by mid-July/early August.

Morris asked what will happen if a handicap person tries to enter the Administration Center through door 35? Keckeisen said these people would be redirected to use the public Courthouse entrance.

MOTION: Morris moved, Mitchell second, to approve Ordinance 161-O-008 as amended. Motion carried 6-0.

Public Comment

The following speakers spoke strongly in favor of 4H and UW-Extension:

- Supervisor Dave Swan
- Bob Bartholomew
- Bob Stigler
- Tom Oberhaus
- Randy Craig
- Jim Renn

Overview of UW-Extension Programs and Objectives

Jante distributed a folder filled with informational materials on UW-Extension. She gave a historical overview of UW-Extension focusing on the fact that UW-Extension education is non-traditional and based on a county's individual needs. Programs are determined by needs assessments, through community organizations, strategic planning, committees, etc. Every Wisconsin County has an Extension office and there are even several international offices. An audit of UW-Extension 12 years ago recommended expansion and diversification of programs. They have worked hard to make sure all programs are ever changing and pertinent. During that time period, it became known that the county couldn't provide funds for the programs so UW-Extension sought grant funds. In 2005 they were awarded \$1million in grants and contracts to meet the growing county needs. A funding partnership between UW-Extension and county government supports Extension education programs in all Wisconsin counties. Jante reviewed a handout that outlines which expenses are the county's responsibility versus those of UW-Extension.

Paulson said regarding the letter the committee received from Williams, do we have an agricultural agent or 4H agents? Do you have funding for these in 2006 with the county's 40% contribution? Jante said the county's funding for Braatz's (Community Development) position was removed from the UW-Extension budget. The university agreed to post the position providing the funds for his salary were returned to the budget. Braatz found grant funds for his salary and shares additional funding with the department.

Jante said 17% of the county portion is funded through grants and programs. The 4H position is filled with an interim staff and her salary is paid for through Jante's budget.

Paulson asked how many members of 4H are in Waukesha County? Jante said there are 1,200 individual members, 800 families and 500 adult volunteers. 4H leadership purchases all the materials for projects. Paulson asked Jante to compare the 1,200 members to membership 20 years ago? Jante said the number

has remained constant. Jante said there are a dozen sites across the county that offer after school programs with a 4H component. Six weeks ago, a Latina 4H group was formed.

Mitchell asked is there a baseline amount for the county's contribution that the state won't allow us to go below or would stop Waukesha County's UW-Extension programs? Jante said the state would have to answer that question. The state does have standards of what should be provided in each office. It all depends on the dynamics of the counties.

Haukohl said she's heard concern of 4H folding. Are you looking at cutting this budget? Jante said she doesn't know.

Herro arrived at 10:40 a.m.

Jante said she has \$74K in her budget to fund six positions. If she funds the agricultural agent and 4H positions, the remaining four staff would have to generate their salaries through grant funding. The agricultural and 4H programs are so specific she can't expect them to get grant funding. At the end of 2005, she was prepared to post these positions and the university told them they would not post them until the funds were reestablished.

Haukohl asked will there be no county fair without a 4H program? Stigler said yes.

Esler said statewide, Waukesha County's Extension is in the Cooperative Extension division. Does Waukesha County receive money from any of the other three divisions? Jante said not directly but through programming and technology. Esler asked how much UW-Extension funding goes into our programs? Jante said the amount is listed on the bottom of the green handout labeled projected support from university and other funding sources.

Esler's asked how much is the total allocation of the state budget? Jante referred the committee to the green handout mentioned previously. This handout shows how much funding is provided and by which sources. Esler asked why are state expenditures 1/100th of the state's budget rather than 10%? Esler said you are one of the four divisions. How much do we get from the business and manufacturing division? Jante said she doesn't know.

Esler asked are there any agents at WCTC, UWW or WCEDC? Does UW-Extension offer other programs in Waukesha County? Are we getting what we should for our size? It looks like we are getting 1/100th of a percent from state funding. What mystifies him is that UW-Extension is the forerunner in the county. What are the other three divisions doing for Waukesha County? Why are we only getting 1/100th of the state extension budget? Esler said community outreach is only one of the divisions in Extension. Extension offices in other counties are housed in the universities. Jante said the only one that housed in a university that she's aware of is in Fond du Lac.

Dwyer said how many counties are having this problem of county funding being cut? Jante said she's not aware of what is going on in all counties in the state but she does know they receive grant funding. The offices use their money to pay the faculty and don't have funds for mileage, support staff, office supplies, etc.

Paulson asked could we drop the agriculture agent and put all of our efforts into 4H? Jante said you'd have to ask the state that question. Paulson said we don't have either now because we can't fund them. Bartholomew said the agriculture community could work with a part time agriculture agent but still needs

the ties to the UW system. Jefferson County was working with us but Waukesha County wasn't providing their fair share so Jefferson dropped us. We can share but we need to pay our share.

Mitchell asked if Waukesha County continues to reduce funding will the university stop giving funding for Extension?

Haukohl asked if 4H has any other funding sources? Bartholomew said the 4H Leaders Association holds fundraisers and the kids pay a membership fee. The Leaders Association built most of the facilities at the county fair park.

Haukohl said she has heard other supervisors comment that the county doesn't give tax levy to scouting. Are there ways to help 4H find other funding sources? Jante said the 4H program has had faculty and support staff cut to the current level of five hours per week. 4H members help out immensely in the Extension office by volunteering their time to help with general office work, making copies, answering phones, etc. 4H raises money through fundraisers and charges a \$30 membership fee per family.

Dwyer asked is there a way to share an agriculture agent with multiple counties where development has eroded the farm base? Could counties work together and share resources? Jante said for 15 years Waukesha County had an informal relationship with Jefferson County in which we shared agriculture agents and co-produced newsletters. Agricultural programs taught by the agriculture agents were offered in locations that were convenient for residents of both counties. 4H acts on a district level and works with other counties offering a variety of programs and education. Milwaukee doesn't have a county fair and sends their youth to Waukesha County.

Dwyer said CDBG's budget is in jeopardy, which could affect the Extension budget in the future. If federal funding is cut, what will she do? Jante referred to the handout referring to grant funded positions. She said all programs but the Latino project are funded with CDBG funds. Staff contracts are on a year-to-year basis. If there's a huge cut, she will revise her budget. She will need to cover the costs of the community educator position. This position is the most important part of the budget because the person is in the neighborhoods developing relationships.

Herro asked does Waukesha County need an agriculture program? We constantly hear about the neighborhood programs. Let's take that money and energy and apply it to countywide issues. Maybe that would take away the anti-Extension thoughts by better serving the county. Jante said the neighborhood programs are in the areas of the county with the highest poverty levels and are grant funded. People in these neighborhoods use a lot of county resources. Extension helps them use fewer resources by becoming self sufficient and less dependent on county services.

Haukohl said we need to find out how much funding the state expects counties to provide to Extension. We need to define what the county wants from Extension and narrow it into the amount of tax levy the county is willing to pay. Extension provides a base mission. It would be nice if we could have a task force meet with Jante about expectations for UW-Extension and narrow down the focus. We are all over the map.

Mitchell said the more the county puts into Extension, the more you get back from the federal government. Fiscally it's a smart program to participate in because we get a big return. The federal government is doing baseline funding and competitive grants. With grants, staff needs to spend more time trying to secure funding than working on their programming.

Esler said half of UW-Extension statewide budget goes to UW based campus education. Is it going to flagship organizations of the UW University system? We need to ask the dean how their budget is distributed.

Herro said until we decide what direction UW-Extension should go, the Department of Administration will continue to bleed them.

Discuss and Consider Ordinance 161-O-006: Authorize the Waukesha County U.W. Extension Office to Enter Into a Subcontractor Agreement with the Board of Regents of the University of Wisconsin System to Coordinate in a Three-County Area and Teach Gardening Life Skills to Jail Inmates, and to Appropriate Additional Federal Funding Pass Through the State to the County's 2006 Budget

MOTION: Paulson moved, Mitchell second, to approve Ordinance 161-O-006.

Haukohl asked has anyone ever followed up with the inmates after participating in the program and leaving Huber? Does the program help recidivism? Do you have any follow up statistics? Jante said one issue we face with this population is confidentiality. From the post-program evaluations given to participants, we know that participants are excited about the program. Ray Kneene said it was successful and asked for an evening program. The program has been replicated in Rock and Milwaukee Counties.

Herro asked why these funds weren't included in the adopted budget? Jante said we didn't know we were going to get them.

Motion carried 7-0.

Discuss and Consider Ordinance 161-O-007: Authorize the Waukesha County U.W. Extension Office to Enter Into a Subcontractor Agreement with the Board of Regents of the University of Wisconsin System to Educate Green (Commercial Horticulture) Industry Professionals in Human Resource and Personnel Skills and to Appropriate Additional Federal Funding Pass Through the State to the County's 2006 Budget

MOTION: Paulson moved, Behrend second, to approve Ordinance 161-O-007.

Jante said this grant would be used to implement a four-session program to teach human resource development skills to commercial horticulture professionals. UW-Extension was asked to provide this class by the agricultural community to help them with their needs. These programs will be offered regionally in the winter when the agricultural community is not as busy. Experts will be brought in to teach the class along with UW-Extension horticulture staff.

Motion carried 7-0.

Discuss and Consider the Following Appointments:

161-A-001: Appointment of Jim Behrend to the Health & Human Services Board

MOTION: Paulson moved, Haukohl second, to approve Appointment 161-A-001.

Herro said he is will be voting "no" on some appointments because he would like to see different people serving on these committees. The same people serve on the same boards year after year.

Motion carried 7-0.

161-A-002: Appointment of Duane Paulson to the Health & Human Services Board

MOTION: Haukohl moved, Behrend second, to approve Appointment 161-A-002. Motion carried 6-1 (Herro voted no).

161-A-003: Appointment of JoAnn Weidmann to the Health & Human Services Board

MOTION: Haukohl moved, Morris second, to approve Appointment 161-A-003. Motion carried 7-0.

161-A-004: Appointment of Mike O'Brien to the Health & Human Services Board

MOTION: Herro moved, Morris second, to approve Appointment 161-A-004. Motion carried 7-0.

161-A-005: Appointment of Peter Parthum to the Health & Human Services Board

MOTION: Haukohl moved, Paulson second, to approve Appointment 161-A-005. Motion carried 7-0.

161-A-006: Appointment of Vera Stroud to the Commission on Aging

MOTION: Paulson moved, Morris second, to approve Appointment 161-A-006. Motion carried 6-1 (Herro voted no).

161-A-007: Appointment of Sandra Wolff to the Commission on Aging

MOTION: Haukohl moved, Behrend second, to approve Appointment 161-A-007. Motion carried 6-1 (Herro voted no).

161-A-008: Appointment of Jim Jeskewitz to the Health & Human Services Board

MOTION: Haukohl moved, Behrend second, to approve Appointment 161-A-008. Motion carried 6-1 (Herro voted no).

Legislative Update

A chart of current legislative activities was distributed to the committee.

Nomination and Election of Committee Secretary

MOTION Haukohl moved, Behrend second, to approve Morris as Executive Committee secretary. Motion carried 4-3.

Discuss Committee Duties and Responsibilities as Contained in the Code of Ordinances

Esler said the Executive Committee covers such items as the non-departmental budget, UW-Extension, CDBG, capital projects, intergovernmental issues, etc.

Future Agenda Items

- Update on the WCCC
- Advantages to fall elections
- In-person discussions with state legislators
- WCEDC
- Public pension fund
- State funding of UW-Extension.

Committee Reports by Committee Chairs for the Following Meetings:

May 2, 2006 – Personnel – Paulson said at the next meeting the committee will consider the salary ordinance for constitutional officers.

May 11, 2006 - Health & Human Services – Behrend said the fiscal note for the detention facilities ordinance reads June 30, 2008 when it should read December 31, 2007.

May 3, 2006 – Finance – Haukohl said the committee approved the usual contract procurements and heard reports on the financial management and fund balance policies and bond ratings, first quarter report on investments and countywide compost program.

May 12, 2006 – Judiciary – Morris said the committee reviewed the 2005 Waukesha County annual jury report and discussed the security ordinance.

April 27/ May 11, 2006 – Public Works – Herro said the committee considered the security ordinance, heard a report on the North Prairie Substation and ended a bus route. Esler said that at the April 27 meeting the committee approved the sale of a land parcel at STH 164 and Capital Drive for \$595K. The money will go to the general fund.

MOTION: Herro moved, Behrend second, to adjourn the meeting at 12:42 p.m. Motion carried 7-0.

Respectfully submitted,

Bonnie J. Morris
Secretary